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Minutes

Council on Academic Affairs

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1984

September 27, 1984

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

September 27, 1984

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The meeting was held at 3 p.m., September 27, 1984, in the Tuscola-Arcola Room of the University Union.

Members present: Dr. Aulabaugh, Dr. Robert Barger, Dr. Baumgardner, Mr. Glenn Good, Dr. Judy Ivarie, Dr. McAlister, Dr. Quivey, Dr. Saltmarsh, Dr. Wohlstein; absent: Mr. Mark Erwin, Miss Leslie Garrigan, Mrs. Stoner, and Vice President Schick.

Visitors: Dean Laible, Mrs. Liz Schaeffer, Mr. Stan Harris, Dr. Whitley, Dr. Gerald Sullivan, Dr. Brinkman, Dr. Curran, Dr. Nordin, Dr. Thorsen, and Ms. Julie Cambria of The Daily Eastern News.

I. Minutes of September 13.

The minutes were approved as published, with a correction to change the word "nor" to "or" in Item IV, relating to MAT 1270.

II. Communications.

1. From CGS - Minutes of 9/11/84 and 9/18/84.
2. From COTE - Minutes of 9/11/84.
3. From Faculty Senate - Minutes of 9/11/84 and 9/18/84.
4. From Col. of Edu. - Cur.Com. minutes of 9/14/84.
5. From Dean Laible - Memo concerning Agenda Item 84-20, The French Experience.
6. From Vice President Schick - Executive Officer's Report (to be published in next meeting's minutes) - 9/20/84.
7. From Jack M. Bleicher, Staff Counsel - Letter regarding Academic Dishonesty Policy - 9/20/84.
8. From Dr. Wohlstein - Copy of letter addressed to Jack M. Bleicher - regarding the Academic Dishonesty Policy - 9/27/84 (and published as an addendum to these minutes).
9. From Dr. Whitley, CAA Sub-Committee on Computer Awareness - Recommendation of the Sub-Committee - Agenda Item 84-30 - 9/20/84.
10. From Dean Laible - Informational material, concerning Agenda Item 84-20.
11. From Vice President Schick - Announcing October 19, 1984, as the deadline for changes in the 1984-1985 general catalog - 9/18/84.
12. From Dr. Wohlstein - CAA minutes of 10/18/79 and 12/11/80 - Concerning experimental courses.

III. Computer Awareness - (Agenda Item 84-30).

Mr. Good moved and Dr. McAlister seconded the motion to approve the proposal concerning computer awareness. Voting will be later. If the proposal is approved the following will become effective as follows:

1. The CAA recommends to the President that a computer awareness requirement be instituted for all students entering as of Fall 1985 as a graduation requirement.
2. The requirement may be met by one of the following:
  - a. Passing DEPT 1199
  - b. Passing a CAA approved equivalent course
  - c. Passing a computer competency examination
3. The course proposal attached be approved as the basic course content to characterize the definition of computer awareness. (not attached to these minutes)
4. Courses CAA may judge to be equivalent to this course be listed as alternate courses which may be used to satisfy this requirement.
5. A competency test based on the content of the proposed 1199 course be developed to provide students with a way to demonstrate awareness of computers without completion of a formal course.

IV. Experimental Course, EIU 2075, The French Experience - (84-20).

1. Dr. McAlister moved and Dr. Ivarie seconded the motion to remove the item from the table. The motion carried unanimously.
  2. Dean Laible presented a summary of the proposal and discussion followed on each component of the proposal, i.e., Language, History, Social Studies, and Fine Arts. By consensus, Social Science was changed to Social Studies, each component was numbered separately, and a report will be sent by Dean Laible to the Council after the completion of the experience.
  3. Voting on the motion (made 4/26/84) to approve, resulted in it passing with the following votes:  
Yes - Barger, Baumgardner, Good, Ivarie, McAlister, Saltmarsh, Wohlstein  
No - Aulabaugh, Quivey
- Under Item III, C, 2 of the CAA Procedures, two members requested that the explanation of their votes be published. They are:
- 1) Dr. Aulabaugh: I voted "No" because I wanted to continue the discussion. There were other considerations I would like to have addressed.
  - 2) Dr. Quivey: I vote "No" for several reasons, most significantly because the proposal violates every guideline for experimental courses established by CAA in 1979, and because I have concern for the proliferation of courses developed and administered outside academic departments.

The proposal, as approved, will become effective Summer 1985 and is as follows: Students who enroll in The French Experience will sign up for either EIU 2075, 2076, 2077 and 2078 or EIU 2076, 2077 and 2078.

EIU 2075. The French Experience: Language Component. (6-0-6)

EIU 2076. The French Experience: History Component. (2-0-2)

EIU 2077. The French Experience: Social Studies Component. (4-0-4)

EIU 2078. The French Experience: Fine Arts Component. (3-0-3)

Students who, because of their language study background, would normally be exempt from FRE 1101 may enroll in EIU 2076, 2077 and 2078 only. Students who would normally take FRE 1101 for credit must enroll in all four courses. Students will not be allowed to select other course combinations.

A separate grade will be given for each segment of the course.

The meeting adjourned at 3:55 p.m.

Mary McElwee  
Recording Secretary

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ANNOUNCEMENT OF MEETING  
October 11, 1984 - 2 p.m.  
Effingham Room, University Union

Agenda:

- +\*84-26. Proposed new course, SPC 3630, Communication in Organizations.
- \*84-30. Computer Awareness requirement for graduation.

+Tabled.

\*Motion on floor.

### Catalog Statement -- ACADEMIC DISHONESTY

It is assumed that students will honor the tradition of academic honesty. Should incidents of academic dishonesty such as cheating or plagiarism occur, however, the following steps will be taken:

- 1) The instructor who has witnessed academic dishonesty or who has other evidence that academic dishonesty has occurred will confront the student to inform him/her of the allegation. Time permitting, the instructor will contact the Judicial Affairs Office prior to talking with the student. If the student admits academic dishonesty, the instructor will give the student a reduced or failing grade in the course and will inform the Judicial Affairs Office using an Academic Misconduct Incident Report form. Other disciplinary sanctions, such as probation, suspension, or expulsion, may be imposed in accordance with the Student Conduct Code.
- 2) If a student disputes the allegation, a hearing will be provided by the Judicial Affairs Office in accordance with the Student Conduct Code. If, as a result of the hearing, the student is found to have committed academic dishonesty, the instructor will give the student a reduced or failing grade in the course; and other disciplinary sanctions, such as probation, suspension, or expulsion, may be imposed in accordance with the Student Conduct Code.

### Catalog Statement -- Modification of DROP POLICY

A student accused of academic dishonesty in a course may not drop the course until such time as disciplinary action, if any, is concluded. If a grade of W, WP, or WF is recorded for the course, it may be changed to reflect the disciplinary sanctions, if any, imposed as a result of academic dishonesty. In the event that the alleged violation occurs at the end of a term, an incomplete grade shall be assigned pending conclusion of the disciplinary process.

### Academic Integrity Policy for Inclusion in Fall Semester Official Notices

Students accused of academic dishonesty are entitled to a judicial hearing in accordance with the provisions of the Student Conduct Code. A student accused of academic dishonesty in a course may not drop the course until such time as disciplinary action, if any, is concluded. In the event that the alleged violation occurs at the end of a term, an incomplete grade will be assigned pending completion of the disciplinary process.

### Changes in the Student Conduct Code

Last two sentences of paragraph, or section Q, changed to read:

Plagiarism is the use, without adequate attribution, of another writer's words or thoughts as if they were one's own.

If a student admits academic dishonesty or, after a hearing, is found to have committed academic dishonesty, appropriate disciplinary sanctions may be imposed in accordance with this Code in addition to a reduced or failing grade in the course.

Addition of the modified Student Guide to Academic Integrity posted in all classrooms.